

Wagoner Rural Water District #2
PO Box 1038
Wagoner, OK 74477

Chairman: Janet Wright
Manager: Trace Kinyon 918-680-0964
Office: Jennifer Moore 918-485-9290
Fax #: 888-372-1496



Wednesday – August 9th, 2023
Board Meeting Minutes

Members Dante Sanders (2024) - Dan Charboneau (2024) - Janet Wright (2025) - William Ross (2025) - Gary Phillips (2026)
Water Manager – Trace Kinyon Office Manager – Jennifer Moore

APPROVED BY BOARD

Call to Order @ 6:36pm

Roll Call Present: DS, WR, JW, GP Absent: DC
Guests Present: See list attached

Proof of Notice of Meeting Filed with Court Clerk August 8th, 2023 at 4:05pm and posted at the Taylor
Ferry Fire Department Station #2

Motion to approve the minutes of the previous meeting
Motion by: DS 2nd by: WR 4:0

Benefit Unit Owner commentary
None

Note to approve/disapprove/table the applications for service
None

Motion to approve the transfer of service
a)#53 b)#87(pending) c)#458 d)#541
Motion by: DS 2nd by: GP 4:0

Motion to approve the July financial statements
Motion by: DS 2nd by: WR 4:0

Motion to approve the July bills to be paid as presented
Motion by: DS 2nd by: WR 4:0

Note to approve/disapprove fencing
No action

Discussion & possible action on Policy & Procedures
Tabled

Discussion & possible action on contract with RWD#6
No action

Discussion & possible action on purchasing filters and equipment as required by DEQ
No action

Discussion & possible action on hiring an attorney to represent RWD#2 when needed

Motion to retain GableGotwals

Motion by: DS 2nd by: WR 4:0

Motion to approve reports of officers and manager

Kooper reported the following:

Moved the turbidity meter to help with readings - good reading since moving

Doing more flushing

Cherokee Equipment put everything on the small tower but still needs to add to computer

Met with ODOT about moving lines - suggests to upsize to a 4 inch - might need an engineer report

Canebroke wants to add 60 RV slots - it was suggested they should pay for a study before adding

Drained the clarifier

Still looking to hire an employee

Suggested pay increase for AW as follows: \$850.00 from \$830.00 monthly to read meters and \$1.00 hourly raise

Motion to give pay raise to AW as suggested

Motion by: DS 2nd by: WR 4:0

Motion by: DS 2nd by: WR 4:0

Proposed Executive Session as Authorized by Title 25 O.S. Section 307 (B-1) to allow the Board to convene or not convene into executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee

Motion to convene into executive session

Motion by: GP 2nd by: DS 4:0

Time: 8:08pm

Acknowledge the return to open session

Time: 8:35pm

Statement of executive session minutes

The following people were present in executive session: 4 board members.

Only items on the agenda were discussed. No motions were made. No votes were taken.

Discussion & possible action on pay raises

Motion to guarantee \$60,000.00 (includes salary and call out pay combined) per year (to pay difference at the end of the year) and raise KK to \$52,000 per year with call out pay effective August 14th - August 30th pay period. To revisit in December/January.

Motion by: WR 2nd by: DS 4:0

New Business

None

Adjourn at 9:33pm

Note:

DS – Dante Sanders

DC – Dan Charboneau

BR – Bill Ross

JW – Janet Wright

GP – Gary Phillips

AW – Ray Wing

TK – Trace Kinyon

KK – Kooper Kinyon

M – Jennifer Moore