

Wagoner Rural Water District #2
PO Box 1038
Wagoner, OK 74477

Chairman: Janet Wright
Manager: Trace Kinyon 918-680-0964
Office: Jennifer Moore 918-485-9290
Fax #: 888-372-1496



Wednesday – July 12th, 2023
Board Meeting Minutes

Members Dante Sanders (2024) - _____ (2024) - Janet Wright (2025) - William Ross (2025) - Gary Phillips (2026)
Water Manager – Trace Kinyon Office Manager – Jennifer Moore

APPROVED BY BOARD

Call to Order @ 6:32pm

Roll Call Present: DS, BR, JW, GP Absent:
Guests Present: See list attached

Proof of Notice of Meeting Filed with Court Clerk July 11th(10th), 2023 at 2:50am and posted at the Taylor Ferry Fire Department Station #2

Discussion & possible action on appointment of board member
Motion to appoint D. Charboneau to the open board position
Motion by: DS 2nd by: BR 4:0

Motion to approve the minutes of the previous meeting
Motion by: GP 2nd by: DS 4:0:1(DC)

Benefit Unit Owner commentary
BUO #340 - requested relief on a water leak in addition to the leak allowance policy
Motion to approve relief of late fees of \$419.53
Owners from Timberlake Estates inquired about access to water upon completion of the
Motion by: DS 2nd by: GP 5:0

Motion to approve/disapprove/table the applications for service
None

Motion to approve the transfer of service
None

Motion to approve the June financial statements
Motion by: DS 2nd by: GP 4:0:1(DC)

Motion to approve the June bills to be paid as presented
Motion by: DS 2nd by: GP 4:0:1(DC)

Motion to approve/disapprove fencing
Tabled

Discussion & possible action on Policy & Procedures
Tabled

Discussion & possible action on contract with RWD#6
No action

Discussion & possible action on purchasing filters and equipment as required by DEQ
No action

Discussion & possible action on uniforms
Motion to give \$50.00 uniform allowance per month
Motion by: BR 2nd by: DS 5:0

Management evaluation
Kooper is doing excellent work

Pay raises
No action

Motion to approve reports of officers and manager
Kooper reported the following:
Tulsa Divers need to return for the pit, waiting for them to respond
Repaired the raw water pump again
Started on the small tower
AW wants to take time off would like to be paid for vacation
Motion to approve AW a one time bonus of \$535.00 included with his 8/1/23 paycheck.
Motion by: DS 2nd by: BR 5:0
JM presented information from the Corp of Engineers and packet from Infrastructure Solutions Group (ISG), LLC
Motion by: DS 2nd by: GP 5:0

New Business
Dale and Crysta with Infrastructure Solutions Group (ISG), LLC gave presentation and answered questions

Adjourn at 9:04pm

Note:
DS – Dante Sanders DC – Dan Charboneau BR – Bill Ross JW – Janet Wright

JP – Gary Phillips
M – Jennifer Moore

AW – Ray Wing

TK – Trace Kinyon

KK – Kooper Kinyon