

Wagoner Rural Water District #2
PO Box 1038
Wagoner, OK 74477

Chairman: Janet Wright
Manager: Trace Kinyon 918-680-0964
Office: Jennifer Moore 918-485-9290
Fax #: 888-372-1496



Wednesday – November 8th, 2023
Board Meeting Minutes

Members Dante Sanders (2024) - Dan Charboneau (2024) - Janet Wright (2025) - William Ross (2025) - Gary Phillips (2026)
Water Manager – Trace Kinyon Office Manager – Jennifer Moore

APPROVED BY BOARD

Call to Order @ 6:30pm

Roll Call Present: DS, WR, JW, GP, DC Absent:
Guests Present: See list attached

Proof of Notice of Meeting Filed with Court Clerk November 7th, 2023 at 12:48pm and posted at the
Taylor Ferry Fire Department Station #2

Motion to approve the minutes of the previous meeting
Motion by: DS 2nd by: WR 5:0

Benefit Unit Owner commentary
BUO #139 requesting relief on large bill from 11/2022 of \$820.83 Current balance of \$1,888.84 includes
late fees

Motion to approve relief of \$500.00 of the late fees
Motion by: DS 2nd by: NONE Motion failed

Motion to remove the late fees and pay out the original \$820.83 monthly
Motion by: DS 2nd by: WR 5:0

Note to approve the applications for service
None

Motion to approve the transfer of service
a)#121
Motion by: DC 2nd by: DS 5:0

Motion to approve the October financial statements
Motion by: DS 2nd by: DC 5:0

Motion to approve the October bills to be paid as presented
Motion by: DS 2nd by: DC 5:0

Discussion & possible action on Policy & Procedures
Tabled

Discussion & possible action on contract with RWD#6
Tabled

Discussion & possible action on hiring an attorney to represent RWD#2 when needed
Tabled

Discussion & possible action on 2024 meeting dates
Motion to approve every 2nd Wednesday except February
Motion by: DS 2nd by: WR 5:0

Discussion & possible action on Resolution for USDA Application
Motion to approve the Resolution for USDA Application
Motion by: DC 2nd by: WR 5:0

Motion to approve reports of officers and manager

Kooper reported the following:

Fixed 2 water leaks

Met with DEQ over complaint - DEQ investigation showed null and closed

DEQ inspection states we are doing better

Dante's winch to be replaced

Called the engineer about the Gibsons and the Canebrake adding additional units. The engineer approved, but without a 2 inch meter

JM presented examples of a Will Serve letter and a Will Release letter

Motion by: DS 2nd by: GP 5:0

New Business

None

Adjourn at 8:43pm

Note:

DS – Dante Sanders

DC – Dan Charboneau

BR – Bill Ross

JW – Janet Wright

GP – Gary Phillips

AW – Ray Wing

TK – Trace Kinyon

KK – Kooper Kinyon

M – Jennifer Moore