



Wagoner Rural Water District #2
PO Box 1038
Wagoner, Ok 74477

Chairman: Janet Wright
Manager: Kooper Kinion 918-691-3373

Management

To All Participating Members
Wagoner Rural Water District #2

County Clerk: 918-485-7716
County Clerk Fax #: 918-485-7718

Dante Sanders (2027)- Geoffrey Colpitts (2027) - William Ross (2025) -Janet Wright (2025) - Gary Phillips (2026)

Minutes from April 9, 2025 Meeting

Call to Order @ 6:30pm

Roll Call Present: DS, JW, WR, GP Absent: GC

Guests Present: Mr. & Mrs. Johnson-Tenants of Don Rhodes account 345

Proof of Notice of Meeting Filed with Court Clerk April 7, 2025, at 8:13 am and posted at the Canebrake

Motion to approve the following consent agenda items:

- Minutes of the previous monthly meeting: March 12, 2025
- Application for new service: Account 589-Deatherage will be billed \$1,500 for line extension in addition to membership
- Transfers of service: none
- Adjustments: none

Motion made by Dante Sanders and Seconded by Gary Phillips.

In favor: 4 Opposed: 0

Benefit Unit Owner commentary:

- Account 345-contacted landlord multiple times to fix leak without any success. Occupant finally fixed the leak and requested assistance from the Board with water bill.

Motion to credit account 345 for \$440.14 leak allowance

Motion made by Dante Sanders and Seconded by William Ross.

In favor: 4 Opposed: 0

Motion to approve the March 2025 financial statements

Motion made by William Ross and Seconded by Gary Phillips.

In favor: 4 Opposed: 0

Motion to approve the March bills to be paid as presented

Motion made by Dante Sanders and Seconded by Gary Phillips.

In favor: 4 Opposed: 0

Motion to approve payment of Mid America Research Chemical invoice in the amount of \$206

Motion made by William Ross and Seconded by Dante Sanders.

In favor: 4 Opposed: 0

Motion to approve Pay Application #2 for ODOT Water Line Relocation Project

Motion made by Gary Phillips and Seconded by William Ross to approve Pay Application #2 in the amount of \$63,964.36.

In favor: 4 Opposed: 0

Motion to approve Change Order # for ODOT Water Line Relocation Project

Motion made by Gary Phillips and Seconded by William Ross to approve Pay Application #2 in the amount of \$13,131.

In favor: 4 Opposed: 0

Motion to approve change the scope of the RIG grant from the purchase of a vac trailer to the purchase of an excavator and/or second work truck

Motion made by Dante Sanders and Seconded by Gary Phillips to change the scope of the RIG grant from the purchase of a vac trailer to the purchase of an excavator/second work truck.

In favor: 4 Opposed: 0

Reports of officers and managers

The Office Report stated that conversion of the billing system from RVS to Sequoyah is underway. It is tentatively scheduled to take place so that this month's billing can be ran parallel in both systems. The Board would also like to see online account access and that will follow conversion.

The Manager's Report included an extensive list of items completed and scheduled to be completed. Mr. Clinton stated that a computer would be useful and is needed to utilize the SCADA system. The Board advised Mr. Clinton that anything necessary and under \$500 may be purchased with his discretion. He also indicated that he has began to update Diamond Maps to reflect lines, valves and meters. The District currently does not have a subscription but would be very useful. In addition, he will purchase t-shirt with logos for the staff and magnets for the vehicles used.

Discussion of New Business

Motion to approve engagement letter for the 2024 annual audit from Bledsoe in the amount of \$4,200 made by Dante Sanders and seconded by Gary Phillips.

In favor: 4 Opposed: 0

Motion made by Dante Sanders and seconded by William Ross to adjourn